

**ACADEMY OF DRIVING UNIPOL**

FIRST NAME \_\_\_\_\_ MIDDLE NAME(S) \_\_\_\_\_

LAST NAME \_\_\_\_\_ DRIVER'S LICENCE NUMBER \_\_\_\_\_

**If you have a G1, please fill in the information the way it appears on your licence.**

**Course rules and regulations**

You must agree to the terms and conditions that are set forth below in order to participate in our driver education program. **This form must be signed by the student and a parent/ guardian (if the student is under 18 years of age) and emailed or texted back to us.**

Our programs are fully approved by the Ministry of Transportation and certified by the Insurance Bureau of Canada.

1. Training consists of 20 hours of online sessions, 10 hours of online homework, and 10 hours of in-car lessons. To successfully complete the course, students are required to complete all parts of the program and they must obtain a minimum of 70% on both the online and in-car lessons.
2. The course fee, including taxes and the MTO fee, is **\$525**. If you would like to use our payment plan, the first installment is \$300. Please read our refund policy on the registration page.
3. Once your payment is received (full payment or your first installment), an access link will be sent to you in order to start the online class. A G1 licence is not required to start the online portion of our course. The course is self-paced and self-directed. In case you have any questions, our digital support team is available.
4. Once the online portion is complete and we have your full payment, the in-car training can start. You must have a G1 licence to start the in-car lessons. Please bring the licence and a photocopy of your G1 to your first driving lesson. Our driving instructors will contact the student within 15 working days upon completion of the online course.
5. If you need to cancel a road lesson, we require a 24-hour notice. For each missed appointment or late cancellation, you will be charged a fee of \$25 for a 60-minute lesson and \$40 for a 120-minute lesson. You will be excused for the first time only. We provide free pick up and drop off service for in-car lessons within Hamilton, Stoney Creek, Ancaster and Dundas. For other areas, an extra charge will be applied (\$60- \$100 depending on the student's place of living).
6. **DUE TO COVID-19, we are still unsure when the in-car lessons will be allowed to begin. We will closely monitor and follow the Government restrictions and guidelines.**
7. After completing the whole program, within ten (10) working days, students will be certified online with MTO. The online certification allows for early road test booking (4 months sooner). Once certified, students can apply for a driving school certificate. This can be done at any Service Ontario office. Students should ask for a Drivers Licence History. The fee is \$15, payable to MTO.
8. Students must complete the whole program within 12 months from the starting date. We strongly recommend that you finish the online portion within 3 months, so you can complete the in-car lessons within the mandatory period.
9. If for any reason the training is not complete within 12 months, you will also be required to re-do the online portion of the training. A \$150 administration fee will be applied.
10. To book your road test you have 4 options: ask your instructor to book it, go to [www.drivetest.ca](http://www.drivetest.ca), call 1-888-570-6110, OR visit a driver test centre in person.
11. The course fee does not cover a car rental for your road test. The car rental fee is payable to your driving instructor on the day of your test. You will receive a warmup lesson. The car rental for a road test in Hamilton is \$160 and in Brantford, \$200. Renting an instructor's car is optional. You can use your own car for the road test.

**I have read and understood the information presented above.**

**I consent to the release of any information contained here to the Ministry of Transportation, Insurance Bureau of Canada and the MTO course inspector.**

DATE \_\_\_\_\_

Student's signature \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

